

11 March 2020

Dear Parents

Without causing any alarm, I am writing to inform you of preparations we need to have in place should the coronavirus close in around us. There are three scenarios pending, firstly we carry on as normal, secondly, we have to close the school for a short period to deep cleanse due to a contagious incident, and thirdly the government demands that all schools close to contain the virus. In the event of any of these situations I would like to ask that you:

- Make sure the school has your correct contact details
- Ensure that your child attends school with their own, labelled, bottle.
At present we will not be allowing the children to use the water fountains and I would therefore ask you to ensure that your child attends school with a labelled water bottle filled at home.
- Keep your child at home if you are concerned about their health, especially any respiratory conditions
- Self isolate if you are concerned you or your family might have contracted the virus
- Inform me immediately if you are tested for coronavirus

In the meantime, be assured that our school contract cleaners are wiping down all surfaces and door handles every evening with a sanitiser that kills all bacteria and viruses for six months. They and the site manager will continue to work tirelessly to keep the school virus free and ensure a safe environment for your children.

If we do have to close for a period of time we will send work to you all via email for all individual classes. This work will be set by your children's normal teachers who will, on a daily basis, respond to any queries and mark work submitted to them.

For now, we will continue to operate as normal and hopefully survive through to the end of term without inconvenience of closing but that is entirely dependent upon what happens around us, most of which will be beyond our control. It will help us however, if we can all work together to maintain the highest possible standards of hygiene amongst ourselves and the children.

Lastly, may I ask that you keep a constant lookout on your devices for information concerning any potential closure of the school. This could happen at anytime should it be absolutely necessary.

Kind regards

Lawrence Groves
Headmaster